



TAMIL NADU GOVERNMENT GAZETTE

PUBLISHED BY AUTHORITY

No. 33]

CHENNAI, WEDNESDAY, AUGUST 25, 2010
Aavani 9, Thiruvalluvar Aandu-2041

Part III—Section 1(b)

Service Rules including Ad hoc Rules, Regulations, etc.,
issued by Secretariat Departments.

NOTIFICATIONS BY GOVERNMENT

CONTENTS

	<i>Pages.</i>
PERSONNEL AND ADMINISTRATIVE REFORMS DEPARTMENT	
Special Rules for the Tamil Nadu Ministerial Service—Amendments ..	116-117
Special Rules for the Post of Research Officer in Organisation and Methods Cell, Personnel and Administrative Reforms Department for Tamil Nadu General Service.	117-118
TOURISM AND CULTURE DEPARTMENT	
Special Rules for the Tamil Nadu General Service—Amendments..	119-120

NOTIFICATIONS BY GOVERNMENT

PERSONNEL AND ADMINISTRATIVE REFORMS DEPARTMENT

Amendments to the Special Rules for the Tamil Nadu Ministerial Service.

[G.O. Ms. No. 104, Personnel and Administrative Reforms (B), 21st July 2010, ஆடி 5, திருவள்ளூர் ஆண்டு-2041.]

No. SRO B-55/2010.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Ministerial Service (Section 22 in Volume-III of the Tamil Nadu Services Manual, 1970).

2. The amendments hereby made shall be deemed to have come into force on the 6th April 2009.

AMENDMENTS

In the said Rules,—

(1) in rule 2, under category 12, after the entry “Personal Assistant in the office of the Commissioner of Land Administration”, the following entry shall be added, namely:—

“Assistant in the Prison Department (Non-Technical) (One out of every two substantive vacancies)”;

(2) in rule 38, in sub-rule (b), in clause (ii), for the non-obstante clause starting with the expression “Notwithstanding” and ending with the expression “Revenue Department”, the following clause shall be substituted, namely:—

“Notwithstanding anything contained in the foregoing rules, the rules in Annexure-IX shall govern the direct recruitment of Assistants in Revenue Department and the rules in Annexure-IX-A shall govern the direct recruitment of Assistants in the Prison Department (Non-Technical).”.

(3) after Annexure-IX, the following Annexure shall be inserted, namely:—

“ANNEXURE-IX-A

[Referred to in Rule 38(b)(ii)]

Appointment, Training and Conditions of Service of directly recruited Assistants in the Prison Department (Non-Technical):—

1. Appointment to the service may be made in the category of Assistant in the Prison Department (Non-technical) by direct recruitment for employment in the State.

2. The number of vacancies in the State filled up under rule 1 shall not exceed in any year 50% of the total number of vacancies arising in the post of Assistant in the State in that year.

3. The Inspector General of Prisons shall be the appointing authority.

4. The rule of reservation of appointments (General Rule 22) shall apply to such appointments in the State.

5. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.

6. No person shall be eligible for appointment as Assistant by direct recruitment unless he possesses a Degree, from any University recognised by the University Grants Commission.

7. Every person appointed as Assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.

8(a). Every person appointed as Assistant by direct recruitment shall be imparted training for a total period of one year as specified below:—

<i>Sl. No.</i> (1)	<i>Period</i> (2)	<i>Item of Training</i> (3)
1	First four months	In the Office of the Director General of Prisons, Chennai.
2	Next four months	In Central Prisons, Special Prisons for Women, Borstal School, District Jails, Special Sub-Jails and Sub-Jails.
3	Next one month	In the Office of the Deputy Inspector General of Prisons.
4	Next one month	In the Office of the Chief Probation Superintendent.
5	Two months	Foundation Training at the Civil Services Training Institute, Bhavanisagar.

(b). Every person appointed to the post of Assistant by direct recruitment, shall within the period of probation, pass the following tests, namely:—

- (i) Jail Test — Part-I;
- (ii) Account Test for Subordinate Officers, Part-I;
- (iii) Tamil Nadu Government Office Manual Test.

9. The inter-se-seniority between the directly recruited Assistants and the rank promotee Assistants shall be as per the provisions laid down in rule 35(aa) of the General Rules for Tamil Nadu State and Subordinate Services.

10. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category posts, provided he has successfully completed his probation and has also passed the tests prescribed.

11. For every such person, there shall be reserved a substantive vacancy arising in the permanent cadre of the category of Assistants in the Prison Department after his appointment. His appointment to a substantive vacancy shall not however confer on him any preferential claim to promotion.

12. The directly recruited Assistant shall be allowed straightaway to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.

13. Every person appointed as Assistant by direct recruitment shall execute an agreement in proper Form with two sureties binding himself—

- (i) to serve in the Prison Department for a period of not less than two years; and
- (ii) in case, he fails to serve as aforesaid, to refund to the State Government the total amount drawn by him as pay and allowances during the period of training.”.

**Special Rules for the Post of Research Officer in Organisation and Methods Cell,
Personnel and Administrative Reforms Department for Tamil Nadu General Service.**

[G.O. Ms. No. 113, Personnel and Administrative Reforms (O&M), 10th August 2010,

ஆடி 25, திருவள்ளூர் ஆண்டு-2010].

No. SRO B-56/2010.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Special Rules for the Post of Research Officer in Organisation and Methods Cell of Personnel and Administrative Reforms Department :

The Special Rules hereby made shall come into force on the 10th August 2010.

RULES

The General Rules applicable to the holders of the permanent posts in Class-XII of the Tamil Nadu General Service shall apply to the holders of the permanent post of Research Officer in Organisation and Methods Cell of Personnel and Administrative Reforms Department.

2. *Constitution*: The Post shall constitute a separate category in the said class of the said service.

3. *Appointment*: (a) Appointment to the Post shall be made by,—

Promotion from among the holders of the post of Section Officers in category 3 in Class-XII of the Tamil Nadu General Service

(or)

Recruitment by transfer from any other State Service.

(b) The post shall be a selection post and appointment thereto shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. *Preparation of panels*: The panel for the post of Research Officer shall be drawn by the Secretary to Government, Personnel and Administrative Reforms Department on the 1st April of every year.

5. *Appointing Authority*: The Secretary to Government, Personnel and Administrative Reforms Department shall be the appointing authority.

6. *Qualification*:

(a) *Age*: No person shall be eligible for appointment to the post, if he has completed or will complete 50 years of age on the first day of April of the year in which the selection for appointment is made.

(b) *Educational qualification*: No person shall be eligible for appointment to the post of Research Officer, unless he possesses a post-graduate degree in Statistics with not less than 50% of marks or a post-graduate degree in Mathematics with Statistics as a subject with not less than 50% of marks.

7. *Training*: A person appointed to the post shall undergo training in Basic Course on Management Services conducted by the Institute of Secretariat Training and Management (ISTM), Ministry of Personnel and Training, New Delhi (or) by the Indian Institute of Public Administration, New Delhi. The period of training shall be treated as on duty and his pay and allowances during the period of training shall be as applicable to the post.

8. *Pay*: There shall be paid to the holder of the post a monthly pay calculated in the scale of pay of Rs. 15,600-39,100+Grade Pay Rs. 6,000/- (Pay Band-3).

K.N. VENKATARAMANAN,
Secretary to Government.

TOURISM AND CULTURE DEPARTMENT

Amendments to the Special Rules for the Tamil Nadu General Service.

[G.O. Ms. No. 174, Tourism and Culture (T2), 6th August 2010, Aadi 21, Thiruvalluvar Aandu-2041.]

No. SRO B-57/2010.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu General Service (Section 16 in Volume II of the Tamil Nadu Services Manual, 1969):

2. (i) Amendments 1(i) and 2(ii) (a) hereby made shall be deemed to have come into force on the 22nd August 1995.

(ii) Amendments 1(i) and 2 (ii)(b), (d) and 2(iii)(b) hereby made shall be deemed to have come into force on 17th November 2005.

(iii) Amendments 1(iii) and 2 (iv) hereby made shall be deemed to have come into force on the 7th May 2008.

(iv) Amendments 2(i), (ii) (c) and (iii)(a) hereby made shall come into force on 6th August 2010.

AMENDMENTS

In the said Special Rules,—

(1) In rule 2, in the Table, in column (2), against the category "Tourist Officer" in column (1), thereof,—

(i) in item (iii), the expression "Information Assistant or" shall be omitted;

(ii) in item (iii) as so amended, for the expression "Publication Assistant or Receptionist Grade-I or II", the expression "Assistant Publication Officer or Assistant Tourist Officer, Grade-I or Assistant Tourist Officer, Grade-II in the Tamil Nadu General Subordinate Service" shall be substituted;

(iii) for the proviso under item (iii), as so amended, the following item and proviso shall be substituted, namely,—

"(iv) Recruitment by transfer from the category of Superintendent in the Directorate of Tourism; in the Tamil Nadu Ministerial Service:

Provided that the appointment (1) by direct recruitment, (2) by recruitment by transfer from Assistant Publication Officer or Assistant Tourist Officer, Grade-I or Assistant Tourist Officer, Grade-II and (3) by recruitment by transfer from Superintendents shall be made in the ratio of 1:3:1";

(2) In rule 5, in sub-rule (b), in the Table,

(i) in column (3) against the category "Tourist Officer" in column (1) and against the method "(1) Direct Recruitment" in column (2) thereof, for the items, including the proviso thereunder the following items and proviso shall be substituted, namely:—

"(1) post graduate degree in Travel and Tourism or any post graduate degree with one subject on Tourism or any post graduate degree with M.Phil. in Tourism or Diploma in Tourism;

(2) Certificate course in Computer on Office Automation awarded by the Directorate of Technical Education or its equivalent; and

(3) proficiency in English and Tamil Languages:

Provided that, other things being equal, preference shall be given to the holders of MBA degree";

(ii) in column (2) against the category "Tourist Officer" column (i) thereof,—

(a) in item (2), the expression "Information Assistant or" shall be omitted;

(b) in item (2), as so amended, for the expression "Publication Assistant or Receptionist, Grade I", the expression "Assistant Publication Officer or Assistant Tourist Officer, Grade I" shall be substituted;

(c) for the entries in column (3) against the category "Tourist Officer" in column (1) and against item (2), as so amended in column (2) thereof, the following entries shall be substituted, namely:—

"(i) A degree;

(ii) A pass in the Account Test for Executive Officers and the Tamil Nadu Government Office Manual Test".

(d) in column (2) against the category "Tourist Officer" in column (1) thereof, in item (3), for the expression "Receptionist Grade-II" the expression "Assistant Tourist Officer, Grade II" shall be substituted;

(iii) in column (3),—

(a) for item (1), against "Tourist Officer" in column (1) and item (3), as so amended in column (2) thereof, the following items shall be substituted, namely:—

“(1) (i) A degree;

(ii) a pass in the Account Test for Executive Officers and the Tamil Nadu Government Office Manual Test; and”

(b) in item (2), against “Tourist Officer” in column (1) and item (3) as so amended in column (2) thereof, for the expression “Receptionist, Grade-II”, the expression “Assistant Tourist Officer, Grade II” shall be substituted;

(iv) in columns (2) and (3), against entry “Tourist Officer” in column (1) thereof, the following items shall, respectively be added at the end, namely:—

“(4) by recruitment by transfer from the category of Superintendent in the Directorate of Tourism.

(i) A degree;

(ii) A Pass in the Account Test for Subordinate Officers, Parts I and II or the Account Test for Executive Officers and the Tamil Nadu Government Office Manual Test; and

(iii) Service as Superintendent for a period of not less than five years.”.

V. IRAI ANBU,
Secretary to Government.